

**THE UNIVERSITY OF MELBOURNE**  
**EMPLOYEE HEALTH & SAFETY REPRESENTATIVE MEETING**

Thursday 25th of February, 11:00 am  
Level 5 Meeting Room, Royal Melbourne Dental Hospital.

**AGENDA**

1. Attendance
  - 1.1 Welcome/Apologies
  - 1.2 Introductions
2. Presentation: **Deanne Catmull (Melbourne Dental School-HSR): DWGs, HSRs and our roles**
3. Confirm minutes of the last meeting
4. Occupational Health & Safety Committee (OHSC)
  - 4.1 What's happening at the OHSC
  - 4.2 Progress of items previously raised at the OHSC
    - Terms of Reference
    - Communication of OHS
    - Bullying and Psychosocial hazards
    - Promoting HSRs in the University
    - OHS feedback from Schools, Departments and Faculties/ (YAMMER)
    - Roles of HSRs and recruitment of HSRs
    - Working alone or in isolation
    - DWGs
    - Electrical Safety
  - 4.3 Items to be raised at the OHSC
5. Other business
  - 5.1 Future guest speakers
  - 5.2 Terms of reference endorsement
6. Next meeting: **Thursday 26<sup>th</sup> May 2016, 5<sup>th</sup> floor meeting room, Royal Dental Hospital of Melbourne.**