

Goals

By the end of each calendar year, we will know we are on track if we have...

1. Reduced the occurrence or re-occurrence of environmental incidents and reduced the University's environmental impact, evidenced by zero reportable environmental incidents
2. Continually improved compliance with environmental legislation and conformance to ISO 14001:2004, and are not issued with any directives from environmental regulators
3. Improved environmental sustainability leadership and culture throughout the University, evidenced through participation in University sustainability programs
4. Provided high quality consistent and practical environmental sustainability information and advice to the University community, evidenced by improvements in EHS sections of quality performance surveys
5. Reduced greenhouse gas emissions produced by the University's operations.

PRIORITY ACTIONS	MEASURES / KPI	OFFICER RESPONSIBLE
1. Objective: Reduced the occurrence or re-occurrence of environmental incidents and reduced the University's environmental impact.	<ul style="list-style-type: none"> • Zero environmental incidents required to be reported to regulators. 	
a) Improve the risk management of significant environmental aspects and impacts resulting from University operations, including: <ul style="list-style-type: none"> • Trade waste • Hazardous waste • Chemical storage, handling and use 	<ul style="list-style-type: none"> • All University controlled facilities have a trade waste license in place if applicable. • Incorporate all University entities into centralized waste management system for hazardous waste. • Provide appropriate level of training for people who store, handle or use chemicals e.g. from cleaners to research chemists. 	GM EHS, Deans, VP Property & Campus Services, Heads of Department and School.
b) Improve risk management procedures	<ul style="list-style-type: none"> • Roll out of specific Risk Management Tools e.g. Assessment of risk for chemicals. 	Deans, Vice-Principals, Heads of School, Heads of Department, Directors and General Managers.
c) Improve incident reporting and investigation procedures to identify root causes of incidents and monitoring of corrective actions.	<ul style="list-style-type: none"> • Themis Electronic Incident Reporting System used. 	GM EHS
d) Increase awareness and promote environmental incident reporting.	<ul style="list-style-type: none"> • Provide training in incident reporting focus specifically on environmental issues. 	GM EHS Manager, Sustainability EHS Coordinators
e) Reduce environmental impact of University-controlled built infrastructure by improving: <ul style="list-style-type: none"> • Energy efficiency of building operations • Water efficiency of built infrastructure and University grounds (with an aim of 25% reduction water consumption) 	<ul style="list-style-type: none"> • Refer to Energy Reduction Plan from Planning and Infrastructure • Refer to Water Management Plan from Asset Services • Refer to Planning and Infrastructure. 	GM Planning and Infrastructure GM Maintenance

PRIORITY ACTIONS	MEASURES / KPI	OFFICER RESPONSIBLE
Establishing and implementing a policy for building sustainable infrastructure.		
f) Reduce environmental impact of Budget Division controlled infrastructure by improving energy efficiency of infrastructure, plant and equipment.	<ul style="list-style-type: none"> Refer to Energy Reduction Plan from Planning and Infrastructure. 	Deans, Heads of Department and Schools.
g) Reduce the environmental impact of the University's vehicle fleet through improved management of the vehicle fleet.	<ul style="list-style-type: none"> University's vehicle fleet to be managed centrally. All vehicle fleet to be subscribed to GreenFleet. 	VP Property & Campus Services
h) Reduce the environmental impact of the University's waste by reviewing potential new recycling programs and maintenance of the existing recycling programs, including: <ul style="list-style-type: none"> Battery Recycling Commingle Recycling (Outdoor and Indoor) Computer Recycling Overhead Transparency Recycling Paper/Cardboard Recycling Polystyrene Recycling Toner Cartridge Re-manufacture and then Recycling. 	<ul style="list-style-type: none"> Improve publicity about recycling streams Publish statistics from Visy on volume of commingle waste recycled from the University Establish and implement a system for collection and processing of polystyrene 	GM EHS GM Campus Operations
2. Objective: Continually improved compliance with environmental legislation and conformance to ISO 14001:2004.	<ul style="list-style-type: none"> Zero directives from environmental regulators Zero non conformances to ISO 14001:2004 in external audits each calendar year. 	
a) Improve purchasing environmental management through improved contactor management procedures.	<ul style="list-style-type: none"> Improve publicity and application of sustainable purchasing assessment 	GM EHS
b) Review and upgrade Dangerous Goods signage across each campus.	<ul style="list-style-type: none"> Upgrade signage Dangerous Goods signage on University buildings 	GM EHS GM Maintenance
c) Improve ISO 14001:2004 internal auditing program to include monitoring of corrective action plans and review of both non- conformance and requires corrective findings.	<ul style="list-style-type: none"> External Audit conformances for the relevant criteria 	Director Internal Audit
d) Provide report summary of audit and regulatory activity findings to Risk Management and Audit and Risk Committees.		Director Internal Audit
e) Minimise the number of Environmental Protection Authority or other regulators' interventions.	<ul style="list-style-type: none"> Zero regulatory interventions on environmental sustainability matters 	Deans, Vice-Principals, Directors, Heads of School and Department, General Managers.

PRIORITY ACTIONS	MEASURES / KPI	OFFICER RESPONSIBLE
f) Review and improve emergency response management.	<ul style="list-style-type: none"> Conduct of an Emergency Drill for environmental emergency. 	GM EHS
g) Perform legislative responsibilities audit of environmental legislation relevant to University's operations.	<ul style="list-style-type: none"> External consultants to review three high risk areas of University. 	GM EHS
3. Objective: Improved environmental sustainability leadership and culture throughout the University.		
a) Establish a network of implementers - Staff Environment Advocates (SEA) for the EMS across the University.	<ul style="list-style-type: none"> Develop and maintain an accurate list of Staff Environment Advocates in Faculties/Departments. 	GM EHS
b) Re-establish and implement environmental sustainability training for advocates.	<ul style="list-style-type: none"> Provide training of University's Environmental Management System ISO 14001 and Environmental Programs for SEA. 	GM EHS
<p>c) Hold regular forums for SEAs to meet with the aim of:</p> <ul style="list-style-type: none"> Receiving updates on the University's EMS and objectives and targets Providing input and feedback for the EMS Distributing promotional materials and resources Information will also be provided via email and web site. <p>Publicise the University's environmental programs</p>	<ul style="list-style-type: none"> At the commencement of each year four meetings to be scheduled for SEA's. Work with Marketing and Communications Division on environment and sustainability campaign. Continue the development and maintenance current information on the EHS website's environmental programs web pages 	GM EHS
d) Continue to report to the objectives of the Tailloires Declaration.	<ul style="list-style-type: none"> Provide information on environmental management of University operations to the Deputy Vice-Chancellor (Innovation & Development) for the progress report. 	GM EHS
4. Objective: Provided high quality consistent and practical environmental sustainability information and advice to the University community.		
a) Revise and improve EHS manual, tools and guidance materials used to implement the Environmental Management system.	<ul style="list-style-type: none"> 100% completion of the EHS manual, tools, guidance material in accordance with the EHS Manual Review Plan. 	GM EHS
b) Provide templates and examples of critical documents required for the implementation of the EMS.	<ul style="list-style-type: none"> 100% completion of proved templates and examples of critical documents in accordance with EHS Manual Review Plan. 	GM EHS
c) Establish a University-wide network of EHS professionals in high risk faculties/budget divisions.		GM EHS

PRIORITY ACTIONS	MEASURES / KPI	OFFICER RESPONSIBLE
d) Provide access to more frequent incident statistical data reports to faculties and departments.	<ul style="list-style-type: none"> Educate staff to use Incident reporting in Themis to document any environmental incidents. 	GM EHS
5. Objective: Reduced greenhouse gas emissions produced by the University's operations.		
a) Implement an energy efficiency program aimed at reducing energy consumption in accordance with targets set by Council in December 2007.	<ul style="list-style-type: none"> Reduction of CO₂ emissions by 50% by end of 2010 	VP Property & Campus Services