

THE UNIVERSITY OF MELBOURNE
EMPLOYEE HEALTH & SAFETY REPRESENTATIVE MEETING

Wednesday 28th of February 2018, 11:00 am
5th floor meeting room, Royal Melbourne Dental Hospital.

AGENDA

1. Attendance
 - 1.1 Welcome/Apologies
 - 1.2 Introductions
2. Guest Speaker:
Rochelle Sullivan- *Continuous Improvement Officer*
Finance and Employee Services.
“YAMMER: a new social media communication tool for the University”.
3. Confirm minutes of the last meeting
4. Occupational Health & Safety Committee (OHSC)
 - 4.1 What’s happening at the OHSC
 - 4.2 Progress of items previously raised at the OHSC
 - ERMS and Risk Assessment module
 - Mental Health Survey
 - Membership on OHS committees
 - Action Item table
 - 4.3 Items to be raised at the OHSC
5. Other business
 - 5.1 ERMS update from ground level- HSR opinions.
 - 5.2 Any other business
6. Next meeting: **Thursday 24th May 2018, 2pm 5th floor meeting room, Royal Melbourne Dental Hospital**