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|  | health & safetySafety Data Sheet CHECKLIST |

1. Purpose

This checklist can be used to verify that a safety data sheet (SDS) meets the regulatory requirements described in *Chemical management guidelines, 2.4. Safety data sheet (SDS).*

1. SDS Checklist

Product name:

Date of assessment:

[ ]  Tick or cross box where required information is provided. Provide comments in the “comments” section where required information is not provided, incorrect or not applicable

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| SECTION 1 – Chemical Product and Company Identification | COMMENTS |
| [ ]  Product (material) name  |       |
| [ ]  Other names |       |
| [ ]  Recommended use  |       |
| Manufacturer or Supplier |  |
| [ ]  Name |       |
| [ ]  Address |       |
| [ ]  Telephone number |       |
| [ ]  Emergency telephone number |       |
| SECTION 2 – Hazards Identification | COMMENTS |
| [ ]  Hazard classification |       |
| [ ]  Risk phrase(s) |       |
| [ ]  Safety phrase(s) |       |
| SECTION 3 – Composition/Information on Ingredients | COMMENTS |
| Substance |  |
| [ ]  Chemical identity of the pure substance |       |
| [ ]  Common name(s), synonym(s) |       |
| [ ]  CAS Number(s) |       |
| Mixture |  |
| [ ]  Chemical identity of ingredients |       |
| [ ]  Proportion of ingredients |       |
| [ ]  CAS number(s) for ingredients |       |

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| SECTION 4 – First Aid Measures  | COMMENTS |
| [ ]  Description of first aid according to routes of exposureskin contacteye contactinhalationingestion |       |
| [ ]  Indication of medical attention and special treatment needed including description of most important signs and symptoms, acute and delayed. |       |
| Additional information  |  |
| [ ]  Aggravated medical conditions caused by exposure |       |
| SECTION 5 - Fire Fighting Measures  | COMMENTS |
| [ ]  Suitable extinguishing media  |       |
| [ ]  Hazards from combustion products  |       |
| [ ]  Special protective precautions and equipment for fire fighters  |       |
| Additional information |  |
| [ ]  Hazchem code  |       |
| SECTION 6 - Accidental Release Measures  | COMMENTS |
| [ ]  Emergency procedures |       |
| [ ]  Methods and materials for storage, including any incompatibilities |       |
| SECTION 7 - Handling and Storage  | COMMENTS |
| [ ]  Precautions for safe handling  |       |
| [ ]  Conditions for safe storage, including any incompatibilities  |       |
| SECTION 8 - Exposure Control/Personal Protection  | COMMENTS |
| [ ]  National exposure standards  |       |
| [ ]  Biological limit values |       |
| [ ]  Engineering controls |       |
| [ ]  Personal protective equipment  |       |
| [ ]  Other controls |       |
| SECTION 9 – Physical and Chemical Properties  | COMMENTS |
| [ ]  Appearance (colour, physical form, shape) |       |
| [ ]  Odour  |       |
| [ ]  pH |       |
| [ ]  Vapour pressure |       |
| [ ]  Vapour density |       |
| [ ]  Boiling point/range |       |
| [ ]  Freezing/melting point |       |
| [ ]  Solubility (type of solvent) |       |
| [ ]  Specific gravity or density |       |
| Information for flammable materials |  |
| [ ]  Flash point and method of detecting flash point |       |
| [ ]  Upper and lower flammable (explosive limits in air) |       |
| [ ]  Ignition temperature |       |

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| SECTION 10 – Chemical Stability and Reactivity Information | COMMENTS |
| [ ]  Chemical stability |       |
| [ ]  Conditions to avoid  |       |
| [ ]  Incompatible materials |       |
| [ ]  Hazardous Decomposition Products |       |
| [ ]  Hazardous reactions |       |
| SECTION 11 - Toxicological Information  | COMMENTS |
| [ ]  Health effects from likely routes of exposureeffects of acute exposureeffects of chronic exposure |       |
| [ ]  Otherirritancyskin sensitisationrespiratory sensitisationcarcinogeneticsynergistic products/effects |       |
| SECTION 12 – Ecological Information  | COMMENTS |
| [ ]  Ecotoxicity  |       |
| [ ]  Persistence and degradability |       |
| [ ]  Mobility |       |
| Additional information |  |
| [ ]  Environmental fate (exposure) |       |
| [ ]  Special precautions for landfill or incineration |       |
| SECTION 13 – Disposal Considerations  | COMMENTS |
| [ ]  Disposal methods and containers  |       |
| [ ]  Special precautions for landfill or incineration |       |
| SECTION 14 – Transport Information  | COMMENTS |
| [ ]  UN number  |       |
| [ ]  UN proper shipping name |       |
| [ ]  Class and subsidiary risk |       |
| [ ]  Packing group |       |
| [ ]  Special precautions for user |       |
| [ ]  Hazchem code |       |
| SECTION 15 – Regulatory Information  | COMMENTS |
| [ ]  The regulatory status of the material (including its ingredients) under relevant Australian health, safety and environmental legislation |       |
| Additional information |  |
| [ ]  Additional national and/or international regulatory information |       |
| SECTION 16 – Other Information  | COMMENTS |
| [ ]  Date of preparation or last revision of the SDS (may include date to be revised) |       |
| [ ]  Literature references |       |
| [ ]  Sources of data |       |

For use in conjunction with the *Chemical risk management requirements.*

For further information, refer to <https://safety.unimelb.edu.au/safety-topics/chemical-management-and-hazardous-waste/chemical-management> or contact your local Health and Safety Business Partner.