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| C:\Users\susanb\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Word\PRIMARY_A_Vertical_Housed_RGB.PNG | health & safety  Bomb/Substance and Phone Threat Checklist |

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| --- | --- | --- | --- | --- | --- |
| Call Taker | | Call Taken | | | |
| Name |  | Date call |  | | |
| Number called |  | Call start |  | Call end |  |

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| --- | --- |
| Bomb Threat Questions | |
| When is the bomb going to explode? |  |
| Where did you put the bomb? |  |
| What does the bomb look like? |  |
| What kind of bomb is it? |  |
| What is in the bomb? |  |
| When did you put it there? |  |
| What will make the bomb explode? |  |
| Did you place the bomb? |  |
| Why did you put it there? |  |
| What is your name? |  |
| Where are you/what’s your **address**? |  |

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| SUBSTANCE THREAT QUESTIONS | |
| What kind of substance is in it? |  |
| When will the substance be released? |  |
| Where is it? |  |
| What does it look like? |  |
| When did you put it there? |  |
| How will the substance be released? |  |
| Is the substance liquid, powder or gas? |  |
| Did you put it there? |  |
| Why did you put it there? |  |
| What is your name? |  |
| Where are you/what’s your address? |  |

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| Caller’s Voice | |
| Sex of caller |  |
| Accent (specify) |  |
| Speech impediments (specify) |  |
| Voice (loud, soft, and so on) |  |
| Speech (fast, slow and so on) |  |
| Dictation (clear, muffled, and so on) |  |
| Manner (calm, emotional, and so on) |  |
| Did you recognise the voice? |  |
| Was the caller familiar with the area? |  |

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| Threat Language | | | |
| Threat Language | | Background Noise | |
| Well spoken |  | Street noises |  |
| Incoherent |  | House noises |  |
| Irrational |  | Aircraft |  |
| Taped |  | Voices |  |
| Message read by caller |  | Music |  |
| Abusive |  | Machinery |  |
| Other: |  | Other: |  |

|  |
| --- |
| EXACT WORDING OF THREAT |
|  |

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| --- | --- | --- | --- |
| ACTIONS | | | |
| Report call immediately |  | Phone number |  |